

PRESENTATION EVALUATION FORM

For each presenter/presentation please complete the following evaluation form.

Presenter: _____

Title of presentation: _____ Date of presentation: _____

Please use the following scale for items 1-8

Strongly 1	Disagree 2	Neutral 3	Agree 4	Strongly Agree 5
1. Objectives were clearly outlined in the beginning of the presentation.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
2. Learning objectives outlined were met.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
3. The presentation materials were clear and legible.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
4. The topics were relevant and useful to your profession.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
5. The presenter was well organized and established a good rapport with the audience.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
6. The presenter demonstrated thorough knowledge of the topic.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
7. The topics were presented at the appropriate level and with adequate detail.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5
8. Members of the audience were encouraged to ask questions or to actively participate.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5

What is your overall evaluation of this presenter?

Unsatisfactory
 Below Average
 Average
 Above Average
 Excellent

Comments: _____
